The Perfect Place Pickering Museum Village





905.683.8401 pickeringmuseumvillage.ca

Facility Booking - Pickering Museum Village

Rentals available from April to October, before dusk.

	Grounds for Photos		
	Non-Resident 2 hours - \$184*	Resident 2 hours - \$164**	
	Bible Christian Chapel Capacity: 80. Pew seating.		
	Non-Resident 3 hours - \$586.50* 8 hours - \$934*	Resident 3 hours - \$540** 8 hours - \$811**	
	Millpond Meadow Chair rental required for guests on the grassy area. Ceremonies only, no receptions.		
	Non-Resident 3 hours - \$586.50* 8 hours - \$934*	Resident 3 hours - \$540** 8 hours - \$811**	
	Picnic Shelter Capacity: 120 dinner seating at picnic tables.		
	Non-Resident 3 hours - \$586.50* 8 hours - \$934*	Resident 3 hours - \$540** 8 hours - \$811**	
	Redman House Capacity: 20 dinner seating, 40 theatre seating.		
	Non-Resident 3 hours - \$586.50* 8 hours - \$934*	Resident 3 hours - \$540** 8 hours - \$811**	

* plus applicable fees and taxes ** proof of Pickering residency required

Fees subject to change.

	Building capacity	Fee
General Liability Insurance	1 – 100	\$135
For events with alcohol A copy of the liquor license, liquor liability insurance, Smart Serve Information, and diagram must be handed in 3 weeks before the event.	101 – 250	\$243
	251 – 500	\$297
General Liability Insurance For events without alcohol	1 – 100	\$54
	101 – 250	\$108
	251 – 500	\$162
General Liability Insurance For grounds for photos		\$16.20
General Liability Insurance For meetings		\$2.70 - \$5.40 per day
General Liability Insurance For tents	Contact the City of Pickering, Planning Department	
SOCAN Fee For events with live performances	1 – 100	\$23.23
	101 – 300	\$33.40
	301 – 500	\$69.71
Tariff 5 For events with music	1 – 100	\$20.92
	101 – 300	\$30.09
	301 – 500	\$62.74

Security Deposit

For any social function (for example parties, banquets, showers), a security deposit of \$300 is required at least 3 weeks prior to the event. Refunds are made the week following your event.

Your Caterer

Requires Workplace Safety Insurance Board (WSIB) & General Liability Insurance

Payment

Greater than 3 months:50 % is due, non-refundable deposit.Less than 3 months:full payment is due.The Pickering Museum Village accepts Cash, Cheque (payable to the City of Pickering), Visa & MasterCard.

How do I Book:

Complete the following form or find it <u>online</u>, or email <u>PMVBookings@pickering.ca</u> The rental contract/permit must be reviewed by the patron and signed to confirm the booking.

Calculate Your Event Cost by using the table below:

ltem	Fee
Facility 1	
Facility 2	+
Facility 3	+
SOCAN	+
Tariff 5	+
General Liability Insurance	+
Subtotal	=
HST (subtotal multiplied by 13%)	=
Security Deposit	+ \$300
Total Balance	=