

Display Opportunity for Occasion of Significance Request

Celebrations taking place from Nov 1 – Jan 31

Our community recognizes many occasions of significance in the Winter months, such as, Chanukah, Diwali, and Kwanzaa, among many others. The City is committed to creating an equitable, diverse, and inclusive community, and strives to foster a sense of belonging, empowerment, and respect among all community members through recognition of these occasions. As such, Pickering is providing display space for occasions of significance to be recognized at Chestnut Hill Developments Recreation Complex from November 1st to January 31st.

If you or your group is interested in showcasing your Occasion of Significance, please review the information below and send the following information to communityservices@pickering.ca on or before September 5, 2025

Applicant Name:

Community/Cultural Group Name:

Address:

Phone:

Occasion of Significance Name:

Date of Occasion of Significance :

History of Occasion of Significance (to be printed and mounted by the City of Pickering):

Reference Sources:

Please provide 3-5 high res images to be displayed with text
(Must be high quality larger than 2MB):

By submitting this information you agree for the photos and information from this form, to be printed and displayed in the Chestnut Hill Developments Recreation Complex.

Would you like to showcase this Occasion of Significance with a booth at the City's Winter Night's City Lights event in November?

Rules/Regulations:

The City is committed to creating an equitable, diverse, and inclusive community, and strives to foster a sense of belonging, empowerment, and respect among all community members. By doing so, Pickering is providing display space for Occasions of Significance taking place or recognized through November 1 – January 31.

This opportunity includes;

- Display space, as part of a placemaking installation, at the Chestnut Hill Developments Recreation Complex (on the main floor, west wall hallway) from November 1st to January 31st.
- *Framed image(s) related to the Occasion of Significance ,
- *Framed description of Occasion of Significance and the traditions that accompany it; and,
- **Optional Opportunity:** Booth* to showcase the Occasion of Significance traditions at Winter Nights City Lights event in November.

Applications for consideration **must be submitted by September 5, 2025 at 4:00 pm**. Any submissions after this date will not be considered.

How to Apply:

All applicants must provide a complete description of their Occasion of Significance, citing source references, which will be reviewed and confirmed by Staff.

Information provided in the application (descriptions and images) will be presented, for review and endorsement, by the Cultural Advisory Committee at the September meeting date.

The **Cultural Advisory Committee** is comprised of the 10 Citizen Appointments selected from the public. These members from the public must reside in Pickering and represent a broad range of interests and experience in the cultural sector. The Cultural Advisory Committee role is to identify and coordinate opportunities for stakeholder and community engagement and provide community input on matters relating to the provision of cultural services, including the Pickering Museum Village.

Requests may not be approved for, but not limited to:

- politically based parties, organizations, or individuals
- promotion of a business or commercial enterprise
- matters that may incite hatred or disorder

*The City will be responsible for the print and setup of the display, which will be framed and hung at the Chestnut Hill Developments Recreation Complex from November 1 thru to January 31st. The Applicant is responsible for providing all relevant content and images.

Groups are encouraged to apply each year for the display to ensure date accuracy.

Duplicate Requests: In the event, we receive duplicate requests for the same Occasion of Significance, the City will combine the descriptions in the information panel and recognize all the groups that have submitted the requests for that date.

If groups are looking to host an Event to accompany their celebration (separate from booth space at Winter Nights, City Lights), please review the Community Events webpage and apply for a [Community Festival and Event Application](#) at least 3 months in advance.



Example of framed images and description.

*Image from the #hopeandhealing installation, April 2023 – October 2023.